Constitution of the Ashton School Parents' Association

1. The Association shall be called "The Ashton School Parents' Association".

2. The Association is established as a means by which parents/guardians may have their views, attitudes, concerns and aspirations represented through its elected representatives.

3. The Goals of the Association are as follows:
   - 3.1 To encourage parents & guardians to take an active interest in the school,
   - 3.2 To foster understanding and co-operation between the school management, teachers and parents/guardians,
   - 3.3 To support the school management, when and where requested, in implementing decisions and/or re-enforcing policy,
   - 3.4 To provide practical assistance to the school by means of raising funds for specific purposes, and/or assisting at school managed events,
   - 3.5 To provide a forum for the discussion of school or state educational initiatives.

4. The ordinary business of the Association shall be conducted by a Committee of 9 (nine) members. Membership of the Committee is open to all parents/guardians of children enrolled in the school.

5. This Committee shall be elected at the Annual General Meeting (AGM). The quorum for meetings of the Committee is a majority of its members i.e. 5 (five). All meetings of the Committee, arranged and agreed through the Chair, are to be minuted.

6. The School Principal, Deputy Principal, and 2 (two) members of the teaching staff shall be invited to attend meetings of the Committee.

7. The Committee shall be entitled to call for an Extraordinary General Meeting (EGM) provided that 14 (fourteen) clear days notice is given to parents/guardians. Alternately 40 (forty) parents/guardians shall be entitled to call an EGM provided a Notice of Motion is given in writing to the Committee and signed by the 40 (forty) parents/guardians. The 14 (fourteen) days notice to the parents/guardians for the calling of an EGM will still apply.

8. At its first meeting the Committee shall elect/appoint a Chair, Secretary, PRO, and members to represent it on national parent bodies, as approved by the Committee, as well as substitutes for each position.

9. Membership of the Committee shall be for a period not exceeding 3 (three) years.

10. If the number of its members falls below 9 (nine), then the Committee has the power to co-opt members for the remainder of the year.

11. Any member of the Committee who fails to attend any 3 (three) consecutive meetings without notice or apology shall be deemed to have resigned.

12. The Association shall strive to ensure gender balance within the Committee.

13.a. The Committee shall be empowered to select such sub-committees as shall be necessary for the furtherance of the goals of the Association,

   b. The Committee has the power to co-opt to these sub-committees for a limited specified period not exceeding one year.

14. All motions and amendments at meetings of the Committee shall be decided by a simple majority of those in attendance. The right to vote is limited to those parents/guardians elected at the AGM.

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15. Adoption of this Constitution, and alterations or amendments to same, shall require a two thirds majority of those parents/guardians present and voting at the AGM, notice of the changes having been circulated in writing to all parents/guardians 14 (fourteen) days prior to the AGM.

16. The Association, following a proper Notice of Motion procedure and supported by a two thirds majority of the Committee, may ask the Board of Management to review policy currently in force, stating in detail the reasons for the review request.

17. In line with the Goals of the Association, as stated in 3.3 and 3.5 above, all policy and policy reviews by the Board of Management, relevant to the parent or student body, shall be notified to this Committee prior to their final implementation.

18. It shall be a duty of the Secretary of the Committee to ensure that copies of this Constitution are provided to all new members of the Committee following the AGM.

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Constitution proposed October 1996, amended November 1999, November 2001 and October 2025.